

**ICAR - INDIAN INSTITUTE OF SOIL SCIENCE  
NABIBAGH, BERASIA ROAD, BHOPAL-38**

F.No.2-41/2016/IISS/

Dated: 10/08/2016

**CIRCULAR**

This is to inform that some of the quarters (in Type-I, II, III & IV) are lying vacant in the residential colony of IISS, and are to be allotted to eligible employees, the details of eligibility criteria are given below. As per (Swamy's-FR & SR, Part-1) vide SR 317-B-5, first priority will be given for fresh allotment and for subsequent allotment applications for change of quarter shall be considered under SR-317-B-15. For change of quarter, officials have to submit application and allotment will be made on the basis of receipt of application (On First come First serve basis).

It may also be noted that those who have already changed the quarter for a particular type, his/her application for subsequent change will not be considered.

Hence the officials of the Institute are informed to submit their request in the enclosed Performa for allotment of vacant quarters latest by 20/08/2016.

<b>S.No</b>	<b>Type of quarters</b>	<b>Eligibility Grade Pay</b>
01	Type-IV	Rs. 5400 to 6600
02	Type-III	Rs. 4200 to 4800
03	Type-II	Rs. 1900 to 2800
04	Type-I	Upto Rs.1800/-

Asst. Administrative officer

Distribution:-

1. All PCs/HODs/In-charges/AO/FAO, IISS, Bhopal with the request to circulate among their staff/ officers.
2. Notice Board, IISS, Bhopal.
3. I/c AKMU, for uploading on the Institute's website please.

**Fresh Allotment/Change of quarter**

Date:-\_\_\_\_\_

To,

The I/c Administrative Officer,  
Indian Institute of Soil Science  
Bhopal

Sub:- Allotment of Residential Accommodation-reg

1. Name of the Officer/official \_\_\_\_\_
2. Designation \_\_\_\_\_
3. Date of Birth \_\_\_\_\_
4. Grade pay \_\_\_\_\_
5. on 01/01/2016 salary \_\_\_\_\_
6. Eligible for Quarter Type \_\_\_\_\_

Tick the quarter wanted

S.No	Type of quarters	Eligibility Grade Pay
01	Type-IV	Rs. 5400 to 6600
02	Type-III	Rs. 4200 to 4800
03	Type-II	Rs. 1900 to 2800
04	Type-I	Upto Rs.1800/-

7. Quarter allotted earlier Yes/No \_\_\_\_\_
8. The allotted quarter is not of my eligibility \_\_\_\_\_
9. Date of Joining ICAR and IISS \_\_\_\_\_
10. Quarter Type eligible for \_\_\_\_\_
11. Quarter type of more than my eligibility \_\_\_\_\_

If I have been allotted the quarter of more than my eligibility I am ready to pay the Six times more of Flat licence fees or full standard licence fees vide 45(A) whichever is higher.

Yours faithfully,

Signature\_\_\_\_\_

Name\_\_\_\_\_

Designation\_\_\_\_\_

Division/Section\_\_\_\_\_