



भारतीय मृदा विज्ञान संस्थान (भा. कृ. अनु. प.)  
नबीबाग, बैरसिया रोड, भोपाल – 462038

## Indian Institute of Soil Science

Nabibagh, Berasia Road, Bhopal – 462 038 (M.P.)  
Tel No.(0755)2730970/2734221 Fax. No. (0755) 2733310

F.No.2-33/14-15/IISS/Veh

Date: 20/12/2014

To,

-----  
-----  
-----

Subject: - Quotations for rate contract for hiring of vehicle car (Indica/Tata sumo/qualis/Scorpio/innova)(AC & non-AC)- reg.

This office wants to enter into rate contract for hiring of vehicle for one year extendable with mutual consent in connection with the official work of the institute for performing official duties or whenever necessity arises during the certain meetings are being/to be convened by the Institute from time to time. The terms and conditions on which the contract will be executed are as follows :-

1. Mileage and time will be counted from institute to institute.
2. Toll tax, parking charges etc. will be borne by the firm.
3. Valid service tax registration certificate may be furnished.
4. Authorized registration certification of the firm may be attached.
5. The registration Nos. and valid papers which include, insurance, registration of vehicle should be kept in the vehicle provided.
6. Payment will be made on monthly basis through e-payment, bankers name IFC code any other necessary document for e-payment may be furnished and payment will be released on getting bill along with duty slip certified by the officer of the office who has used the vehicle.
7. Vehicle should be provided at short notice, cleanliness of vehicle and its condition should be excellent. The driver should be in neat uniform & well behaved & well behaved & should have valid license. The

- driver in drunken condition should not be deputed for driving. The vehicles so requisitioned should be in time.
8. The vehicle should not be more than five year old.
  9. Penalty etc. imposed by traffic police/department will not be paid by this office.
  10. If the agency fails to provide the vehicle(s) so requisitioned, a penalty can be charged @ 2% per day subject to the maximum of Rs. 100 per day, the contract is likely to be cancelled, without assigning any reason and EMD will be forfeited.
  11. Copy of PAN/TIN/Service tax no. of the firm should be attached with quotation.
  12. An amount of Rs. 5000/- (Rupees five thousand) as EMD in the form of DD/Bank's cheque drawn in f/o ICAR unit-IISS, Bhopal should be enclosed while submitting the quotations.
  13. An amount of Rs. 15000/- (Rupees fifteen thousand) as security deposit, refundable after completion of contract is required to be deposited by the agency to whom contract will be awarded.
  14. No interest on security money deposited and earnest money deposited shall be paid by the institute to the tenderer.
  15. Director, IISS, Bhopal reserve the rights to reduce or terminate the period of contract or to extend its duration in the interest of the institute for any justifiable reasons, not mandatory to be communicated to the tender.
  16. All taxes applicable or made applicable after awarding the contract in respect of this contract shall be payable by firm and institute will not entertain any claim whatsoever in this respect. However, the service tax or any other taxes which is as per the rules of Govt. of India /M.P shall be responsibility of tenderers', only TDS will be deducted at source from bills of the successful tenderer as per rules/instructions made applicable from time to time by the government.
  17. You are requested to submit the rates for providing the vehicles as mentioned in the enclosed proforma along with EMD. The last date of receipt of the Quotation is **13/01/2015 (11.00 hrs)** through speed post/Regd.post/couriers.

Encl: stated above

Asstt. Administrative officer

**QUOTATION FOR HIRING OF CAR(A/C/NON-A/C) AT INDIAN  
INSTITUTE OF SOIL SCIENCE, BHOPAL**

S.No.	Particular	Indica	Quailis	Tata sumo	Scorpio/innova
	<b>Local</b>	<b>hours</b>	<b>KM</b>		
1	Half day	4	40		
		5	50		
		6	60		
2	Full day	8	80		
3	Full day	10	100		
4	Full day	12	120		
5	Extra per KM				
6	Extra per Hr				
7	Night charges	After 10.00 PM	Upto 06.00 AM		

**Outstation**

		Indica	Qualis	Tata sumo	Scorpio/innova
01	Maximum rate for outstation(200 KM) per day				
02	Rate extra per KM				
03	Rate for night detention				

Signature -----

Name -----

address -----