



**BY SPEED POST/FAX**

भारतीय मृदा विज्ञान संस्थान (भा0कृ0अनु0प0)  
नबीबाग, बैरसिया रोड, भोपाल – 462038

**Indian Institute of Soil Science(ICAR)**  
Nabibagh, Berasia Road, Bhopal – 462038 (M.P.)

Tel. No.(0755)2747375 EPABX:2730970/2734221 (Ext. No. 233 & 261) Fax. No. (0755) 2733310

F.No.5-359/2014-15/P&S/IISS

Dated: 03.08.2015

To,

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\_\_\_\_\_

Sub:- Requesting quotation for purchase of **Drinking Water Cooler with Dispenser** – reg.

Dear Sir(s),

Reputed firms/Authorized firms are invited for quoting their rates for the supply of following stores as per under mentioned specifications:-

S. No.	Name of item & Specification	Qty	Rate (Rs.)	Total cost (Rs)
01	<b>Drinking Water Cooler with Dispenser</b> <b>Specifications:-</b> <ul style="list-style-type: none"><li>&gt; Cooler with inbuilt water purifier.</li><li>&gt; Purification processes must involve RO as one of the steps.</li><li>&gt; Facility of Cooling the Water and dispense.</li><li>&gt; Water Storage tank at least 15 liter or more.</li></ul>	01		

**Relevant terms & conditions are as below:-**

01. The rates should be quoted F.O.R. IISS, Nabi Bagh, Bhopal basis along with indicating separately brand name its price, packing forwarding, freight, tax percentage and insurance etc. in clear terms.
02. Quantity of discount, if any, should be indicated clearly.
03. This institute is registered with the Department of Scientific & Industrial Research (DSIR), Govt. of India for purposes of availing custom duty exemption in terms of Government Notification No 51/96-Customs dated 23 July 1996 and central excise duty exemption in terms of Government Notification No. 10/97-Central Excise dated 1 March 1997.
04. Rates of Sales Tax and other taxes leviable should be indicated in clear terms separately. Sales Tax Registration Number both under State and Central Tax Act/Rules should be separately indicated.
05. Unless otherwise mentioned in the quotation, it will be presumed that the quoted rates are inclusive of all taxes/levies and free delivery/installation at our Institute.
06. The rates quoted should be valid for 90 days from the date of opening of quotation.
07. There should be no cutting/ overwriting. The cutting if any should be duly attested.
08. Unattested/amended/overwritten figures will not be considered.

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09. In all matters of disputes, the decision of the Director of this Institute shall be final and binding.
10. Minimum period of delivery of the stores/materials should clearly be specified in the quotation.
11. TDS/ VAT will be deducted from the bill as per applicable tax rules of GOI/M.P. Govt.
12. PAYMENT TERMS: Payment will be made within reasonable time say within 30 days from the date of receipt of material in good condition without any damage and in fully installation of the equipment the in accordance with the ordered specification at the end. **Since the mode of payment will be e-payment system, hence Bank Account Number, name of bank with location and IFSC Code Number of Bank may be furnished on the body of the bill.**
13. Quotation should be sent by registered post/speed post in a sealed cover and the covering envelope should contain "Quotation for **Drinking Water Cooler with dispenser** vide letter **F.No.5-359/2014-15/P&S/IISS due 03.09.2015**. Quotation received in an unsealed cover or received after the due date and those, which are ambiguous, are liable to be rejected. **The last date of receipt of above quotation is 03.09.2015**. This institute will not be responsible for any postal/speed post/courier delays.
14. Bid Security (EMD) @ 2% of the quoted amount (if the quoted value is more than Rs. 01.00 lakh) must be submitted along with the quotation in the form of Demand Draft/Banker's Cheque drawn in favour of "ICAR UNIT-IISS Bhopal" otherwise the bid will not be taken into consideration.
15. Performance Security: Within 10 (Ten) days after the issue of a letter by this Institute, the supplier, shall furnish performance security for an amount of 10 % in the form of Demand Draft in favour of "ICAR UNIT-IISS Bhopal" (if the ordered value is more than Rs. 01.00 lakh) including the warranty obligation.
16. The Institute reserves the right to reject any or all the quotation(s) received without assigning any reason thereof.

Yours faithfully,

I/c Administrative Officer

Copy to:-

1. I/c AKMU for uploading on IISS, website & CPP Portal.
2. Nodal Officer, CPP Portal, IISS, Bhopal for information and needful.