



BY SPEED POST/FAX

भारतीय मृदा विज्ञान संस्थान (भा०कृ०अनु०प०)
नबीबाग बैरसिया रोड, भोपाल - 462038

ICAR-Indian Institute of Soil Science
Nabibagh, Berasia Road, Bhopal-462038 (M.P.)

Tel. No. (0755) 2747375 EPABX: 2730970/2734221 (Ext. No. 252 & 256) Fax. No. (075) 2733310
www.iiss.nic.in

Date: 25.04.2015

F. No. 88-4/IISS/RTI/2015

To

M/s Sanjay Security Force of India,
Vasundhara State Bank Colony,
Quarter Opp.1, Jahangirabad,
Bhopal 462008

Sub: Seeking information under RTI Act, 2005 – reg.

Sir,

This is to inform you that an RTI query was received from M/s Parul Service Bhopal vide its letter dated 13.04.2015 (copy enclosed) for seeking information under RTI. Since, the information at point no. 1 & 2 of query is considered as third party information (pertaining to you) by A.O., IISS vide letter no. F.2-28/2014-15/LF&O/IISS dated 25.04.2015, you are requested to give you consent for disclosing the same on or before 04.05.2015. This is for your kind information & necessary action please.

O/c

(R. Elanchezhian)

Principal Scientist & CPIO

25/4/15



Regd. No. 1875/BPL/83
E.P.F. No. MP/7280
ECIC No. 1800008472 0001018

SANJAY SECURITY FORCE OF INDIA, BHOPAL, M.P.

Vasundhara State Bank Colony, Quarter No. 1406, Opp.V-1 Jahangirabad,
BHOPAL- 462008 Ph. : 0755-2571065

Ref.

Date 4/5/15

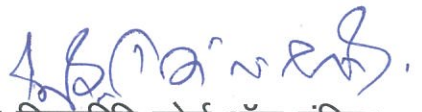
प्रति,

Principal Scientist & CPI
भारतीय मृदा विज्ञान संस्थान IISS, (ICAR - Unit)
नबीबाग बैरसिया रोड, भोपाल (म.प्र.)

विषय:- RTI के तहत मांगी गई सूचना के संबंध में।
संदर्भ:- F.No. 88-4/IISS/TRI/2015-162 Dated 25/27.04.2015

महोदय,

निवेदन है कि हमारी संस्था द्वारा फार्म, फील्ड और लैब वर्क एवं अस्टिन्स ऑफिस कार्य के लिए निविदा दि. 13.01.2015 को दी गई थी। उक्त निविदा की दरें निविदा में सम्मिलित समस्त पार्टियों के समक्ष ओपन की गई थी। प्रत्येक पार्टी ने रेट नोट किये थे, पृथक से हमारी संस्था के रेट या रेट का बायफरकेशन किसी संस्था को दिया जाना उचित या आवश्यक नहीं है। किन्तु हमारी संस्था की 1, 2 पार्ट की सूचना दिये जाने में सहमति है। सूचनार्थ एवं आवश्यक कार्यवाही हेतु।


संजय सिक्युरिटी फोर्स ऑफ इंडिया
जहाँगिराबाद भोपाल

प्रतिलिपि,

प्रशासनिक अधिकारी महोदय, भारतीय मृदा विज्ञान संस्थान IISS, (ICAR - Unit)
नबीबाग बैरसिया रोड, भोपाल (म.प्र.)

**ICAR- INDIAN INSTITUTE OF SOIL SCIENCE
BHOPAL**

NO.F.2-28/2014-15/LF&O/IISS

Dated: 25.4.2015

NOTE

Please refer to note No.88-4/IISS/RTI/2015 dated 15.4.2015 submitted by the CPIO, IISS towards providing information under RTI application received from M/s Parul Services, Bhopal.

In connection with information at point No.1&2 desired by M/s Parul Services, Bhopal vide its letter dated 13.4.2015, this is to inform that it is a third party information, hence the aforesaid information can't be provided without due consent of M/s Sanjay Security Force of India, Bhopal. Accordingly, it is requested that a letter in this regard may be sent to M/s Sanjay Security Force of India, Vasundhara State Bank Colony, Quarter Opp.-1, Jahangirabad, Bhopal – 462 008 (M.P).



(V.K.Derashri)
Administrative Officer

To,
The CPIO, IISS, Bhopal.

PARUL SERVICES

F-2, IInd Floor, 57, Grace Tower
 Zone - II, M.P. Nagar, Bhopal Ph. 4203168, Cell - 9827235371
 Email - pasco_consultants@yahoo.co.in

Date: 10/04/2015

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To,

The Central Public Information Officer
 Indian Institute of Soil Science
 Berasia Road, Nabibagh, Bhopal

Ref. : Our letter dated 30.03.2015 submitted in your office on 01.04.2015
Sub : Seeking information under RTI for Tender dt.13.01.2015.

Dear Sir,

We have submitted the letter for seeking the information under RTI in which the information was demanded regarding award of Tender No. 2-28/2014-15/LF&AO/IISS dated 13.01.2015 called for Farm, Field, Lab and office assistance work. ~~According to the RTI Information Act, 2005 the information to be furnished within 48 hours from submission of request but till date we have not received any document from your office.~~

Hence it is again requested your good self to kindly provide the following information/documents at earliest as per Rule duly attested by the appropriate officer under the Act by receiving the charges for document under RTI. Kindly handover these documents in person to Mr. Prakash Saini - Supervisor of our company M/s Parul Services Mobile No. 8827517750.

1. Complete Financial Bid (Rate Sheet) submitted by M/s Sanjay Security
2. Bifurcation sheet of rates attached by M/s Sanjay Security Services as per format given in Tender document showing salary, statutory amounts and net wages to be paid to workers.
3. Copy of comparative statement duly prepared by your institution.
4. Copies of Note sheets of deciding award of entrusting the rates.
5. Copies of basis on which Tender decided awarding to M/s Sanjay Security including analysis of quoted rate etc.

Thanking you,

Your,s truly,
 For Parul Services


 Chief Executive

Encl : Copy of letter submitted for RTI information received by your Instt.

Enclosures - IPO

IPO No. 69E 696407 date 13/4/2015

APPD to put up pl.


 13/4/15

PARUL SERVICES

F-2, 2nd Floor, 57, Grace Tower
Zone - II, M.P. Nagar, Bhopal Ph. 4203168, Cell - 9827235371
Email - pasco_consultants@yahoo.co.in

Date : 30/03/2015

To, _____

The Officer under RTI
Insian Institute of Soil Science
Berasia Road, Nabiba'gh, Bhopal

Sub : Seeking information under RTI.

Dear Sir,

To examine the facts, kindly provide us the following documents under RTI by depositing the amount as prescribed under the Act :

1. Bifercation sheet of rates attached by M/s Sanjay Security Services as per format given in Tender document.
2. Copy of comparative statement duly prepared by your institution.
3. Copies of Note sheets of deciding award of entrusting the rates.

Thanking you,

Yours truly,
For Parul Services



Authorised Signatory

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14/4/2015



BY SPEED POST/FAX

भारतीय मृदा विज्ञान संस्थान (भा०कृ०अनु०प०)

नबीबाग बैरसिया रोड, भोपाल - 462038

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Tel. No. (0755) 2747375 EPABX: 2730970/2734221 (Ext. No. 252 & 256) Fax. No. (075) 2733310

www.iiss.nic.in

Date: 07.05.2015

F. No. 88-4/IISS/RTI/2015

To
Parul Services,
F-2, IInd floor,
57, Grace tower, M.P. Nagar, (Zone II)
Bhopal-4203168

Sub: Seeking information under RTI Act, 2005 – reg.

Sir,

Please find enclosed herewith information in response to your application under RTI dated 13.04.2015. Further it is informed that the Appellate Authority is Director, IISS, Bhopal and his telephone no. is 0755-2730946.

Encl: 6 pages of information and one page note by A.O.

(R. Elanchezian)
Principal Scientist & CPIO

etc

**ICAR- INDIAN INSTITUTE OF SOIL SCIENCE
BHOPAL**

NO.F.2-28/2014-15/LF&O/IISS/

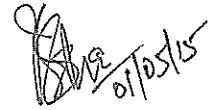
Dated: 30.4.2015

NOTE

1.5.2015

With reference to note No.88-4/IISS/RTI/2015 dated 15.4.2015 submitted by the CPIO, IISS towards providing information regarding RTI application received from M/s Parul Services, Bhopal, please find enclosed herewith the copies of following desired information regarding Tender No.2-28/2014-15/LF&O/IISS dated 13.1.2015:

1. Copy Rate sheet of M/s Sanjay Security Force of India, Bhopal.
2. Copy of bifurcation sheet of rate attached by M/s Sanjay Security Force of India, Bhopal.
3. Copy of comparative statement showing the rates quoted by M/s Sanjay Security Force of India, Bhopal.
4. Copy of the note sheet.
5. The basis on which tender has been awarded to the successful service provider is already mentioned in the copy of note sheet.



(J.K.Saha)

I/c Administrative Officer

To,
The CPIO, IISS, Bhopal.

ANNEXURE-I

CHARTER OF DUTIES FOR ASSISTANCE IN FIELD AND LABORATORY WORK

Sl. No.	Particulars	Detail of work to be done	Job clarification	Rate	Contractor commission
01	Assistance in experimental Field and laboratory work	The job consists of soil and plant sampling, processing of samples, moisture measurement, washing and cleaning of glassware, field observation, manual threshing of crop samples and experiment related field activities	One job needs approximately one semiskilled person to be completed in one day	Rs. <u>292/-</u> per job	<u>2</u> -%/ Rate <u>41/-</u>
02a	Assistance in Farm work	The job consists of sowing and land preparation, cleaning of bunds/ channels, spraying of pesticide, thinning and gap filling, composting and manure preparation	One job need approximately one semiskilled person to be completed in one day	Rs. <u>292/-</u> per job	<u>2</u> -%/ Rate <u>41/-</u>
02b	Assistance in Farm work	The job consists of activities not requiring any specialized skill such as transporting and loading, manure application etc.	One job approximately needs one unskilled person to be completed in one day	Rs. <u>262/-</u> per job	<u>2</u> -%/ Rate <u>41/-</u>
03	Weeding	Manual weeding with khurpi and complete removal of the weed with roots and not just cutting the weeds at ground level and dumping the removed weeds outside the field or as directed by Indenter	labours are required per hectare, the intensity of work will be more during (July-September).	Rs. <u>6000/-</u> per hac	<u>2</u> -%/ Rate <u>125/-</u>
04	Harvesting of crops	The job includes harvesting, bundling and transporting of harvested crops to the marketing floor	labours are required for the operation on hectare basis	Rs. <u>450/-</u> per hac	<u>2</u> -%/ Rate <u>70/-</u>
05	Mechanical/manual threshing of crops	Threshing of crops using mechanical thresher, cleaning, bagging all crops	To thresh and clean about 2 qtl. per day	Rs. <u>900/-</u> per qtl	<u>2</u> -%/ Rate <u>21/-</u>
06	Digging of pits for plantation of horticultural crops	Pit size 3x3x3 ft	labour is able to dig about 5 to 6 pit in a day	Rs. <u>50/-</u> per pit	<u>2</u> -%/ Rate <u>1/-</u>
07	Irrigation of crops	Job of transportation and laying of irrigations pipes and irrigation by flooding or sprinklers	labours required per hectare for the work	Rs. <u>699/-</u> per hac	<u>2</u> -%/ Rate <u>14/-</u>
08	Weeding of horticultural crops	Weeding in horticultural crops viz mango/guava/amla/lime, cleaning and basin making (3ft dia)	labours required per hectare for the work	Rs. <u>2500/-</u> per hac	<u>2</u> -%/ Rate <u>50/-</u>
09	Hiring of JCB machine and dozer	For earth work/leveling and development work, removal of unwanted plants	Including the cost of diesel and manpower	Rs. <u>1200/-</u> per hour	<u>10</u> -%/ Rate <u>120/-</u>
10	Machine operated weeding/Pest	Tractor mounted spray of chemicals. The job is to provide tractor with necessary machinery for spray	Approximately 1 ha. can be covered in one hour.	Rs. <u>600/-</u> per hour	<u>2</u> -%/ Rate <u>12/-</u>

Signature of Bidder with seal

Sanjay Singh
 Sanjay Singh
 D. No. 11/11/2015
 State Road

[Handwritten Signature]
 12/11/2015
 12/1/15

[Handwritten Signature]

	Management	alongwith labour. Chemicals will be provided by the Institute.			
11*	Supply of water tankers	Water tanker of 5000 ltr capacity	At least 8 to 10 tanker per day in peak working time	Rs. <u>350/-</u> per tanker	<u>10</u> %/ Rate <u>35/-</u>
12*	Supply of FYM	Supply of good quality decomposed FYM (capacity 1 ton per trolley) (Fresh cow dung will not be accepted)	Including handling charges	Rs. <u>1200/-</u> per trolley	<u>5</u> %/ Rate <u>60/-</u>
13	Cook (Skilled)	For training hostel (Trained qualified cook, having good knowledge of kitchen)	Preparation of meal for the day which include, Breakfast, Lunch, Dinner (for 2 to 50 persons)	Rs. <u>974/-</u> per day	<u>2</u> %/ Rate <u>6/-</u>
14	Assistant Cook (Semi skilled)	To support cook in preparation of tea, snacks and food in the canteen/ Guest house and serving to the Guest and utensils cleaning, upkeep of toilets and rooms in tidy condition, including surrounding areas.	Support of cook during Preparation of meal.	Rs. <u>313/-</u> per day	<u>2</u> %/ Rate <u>5/-</u>
15	Tractor Driver having valid licence (Skilled)	Tractor driving in IISS Farm for field preparation, leveling, other related work.	Diesel will be provided by the Institute	Rs. <u>374/-</u> per day	<u>2</u> %/ Rate <u>6/-</u>
16.	Car Driver having valid licence for light/ heavy vehicle (Skilled)	Driving Car/Jeep for outstation driving of Institute staff / VIPs.	Diesel will be provided by the Institute	Rs. <u>374/-</u> per day	<u>2</u> %/ Rate <u>6/-</u>
17.	Plumber Service (Skilled)	The job involves day to day repair and maintenance works, fitting pipes, valves etc. and other work related to plumbing.	All the required tools for the work will be provided by the Institute.	Rs. <u>374/-</u> per day	<u>2</u> %/ Rate <u>6/-</u>

*Service tax is not payable on the items at SI.Nos. 11&12.

Signature of Bidder with seal

Signature of Bidder with seal 13/1/15

ANNEXURE-III

CHARTER OF DUTIES FOR ASSISTANCE IN OFFICE WORK

"Manpower contract is a purely job contract"

Sl.No	Particulars	Job Clarification	Detail of Jobs to be done	Rate to be paid to persons engaged	Contactor Commission
01	Assistance in office/account/library/Computer job. (highly skilled)	One job needs approximately one highly skilled person to be completed in one day	Typing English & Hindi on computer, Bill preparation, data entry, diary & dispatch, scanning, printing, preparation of graphs, slides, Accounting and Library works etc.	Rs. <u>432</u> /- per job	<u>2</u> %/ Rate <u>6</u> /-
02	Multi Task Assistance (Semi skilled)	One job needs approximately one semi skilled person to be completed in one day	Carrying of files, distribution of note/Circulars to different sections/units, cleaning and maintenance, Dusting of office furniture arranging drinking water, Xerox work/museum work/ post office, Attending the supporting services in the Division/ Section. Cleaning, drying and arranging in racks and lab cleaning. Cleaning of desks, chairs, tables and other furniture in Office/laboratory, general cleaning of laboratory, and other miscellaneous jobs assigned by officer incharge. Ability to read basic official English and Hindi words and to ride bicycle	Rs. <u>313</u> /- per job	<u>2</u> %/ Rate <u>5</u> /-

Monthly consolidated rate offered for providing above job work under minimum wages act of either state/ central govt. whichever is higher may be quoted. The variable dearness allowance (VDA) will be paid as and when raised/ decreased as per Govt. orders. Please quote VDA as per latest VDA orders along with the wages to be paid as per Labour Commissioner orders.

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13/1/17

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Signature of Bidder with seal 13.1.17

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State of India
State of India
State of India

Break up of Charges to be claimed and actual to be paid to the persons engaged on job contract

S. No	Description	Highly skilled	Skilled	Semi Skilled	Unskilled
1.	a. Monthly Rate $\text{\textcircled{A}}$ per worker -	7950.00	7110.00	6570.00	5910.00
	Collector's Rate -	9735.00	8435.00	7057.00	5939.00
2.	b. ESI Contribution	378.00	338.00	312.00	281.00
		462.00	401.00	335.00	282.00
3.	c. EPF Contribution	1082.00	970.00	894.00	804.00
		1325.00	1148.00	960.00	808.00
A	Total cost per head (1+2+3)	9410.00	8418.00	7776.00	6995.00
		11522.00	9984.00	8352.00	7029.00
B.	Services charges $\text{\textcircled{B}}$ 27% $\text{\textcircled{C}}$ 2%	188.00	128.00	156.00	140.00
		230.00	200.00	167.00	141.00
C.	Service Tax $\text{\textcircled{D}}$ 12-36%	1186.00	1061.00	980.00	882.00
		1453.00	1259.00	1053.00	886.00
D.	Grand Total (A+B+C)	10784.00	9647.00	8912.00	8017.00
		13225.00	11443.00	9572.00	8056.00
E.	Contribution by the employee for ESI/EPF to be deducted	1093.00	977.00	903.00	812.00
		1338.00	1160.00	970.00	817.00
	Deduction, if any	-	-	-	-
F.	Actual amount to be paid to the person engaged on job contract by the agency/ contractor.	6857.00	6133.00	5667.00	5098.00
		8397.00	7775.00	6087.00	5122.00

The monthly wage payment is to be made by 7th of every month through account payee cheque in the presence of authorized officials of IISS. Penalty will be imposed in case of delayed payment or less-payment as per penalty clause from the service charge/security deposit of the agency.

Signature of Bidder with seal *[Signature]*
13.1.15

[Signature]
13/1/15
[Signature]
13/1/2015

The IPC met on 12/02/15 and discussed on the C/s best assistance in term/field/office network and recommend the following on the basis of minimum wage, statutory liabilities and the lowest (technicality) rate.

The minimum wage as per

Labour Category (as per central govt. rate higher)	Office (State govt. rate higher)	
	Semi-skilled	High skilled
Unskilled	219.00	237.00
Min. wage 197 / job	219.00	237.00
ESI @ 4.75%	10.40	11.25
EPF @ 13.61%	29.80	32.25
S. Tax @ 12.20%	32.03	34.68
	291.23	315.18
	261.99	312.51
	~ 262/-	432.20

**% O/o Lab. Commissioner, Jabalpur dated 13/10/2014

O/o of Labour Commissioner, Gwalior, dated 31/10/14

On the basis of above rates,

M/s Sanjay Security Force at India, Bhopal quality for items at Sl. No. 1, 2, 2a, 2b, 13, 14, 15, 16, 17 and Office work at Sl. No. 1 & 2

M/s Parul Services, Bhopal quality for items at Sl. No. 5, 6, 11, 12

M/s Kanthan Security Service, Gwalior quality for items at Sl. No. 3, 4, 7, 8, 9, 10

Hence, the IPC recommends to award the above mentioned items of work to the respective service providers and take up necessary formalities accordingly.

[Signature]
12/2/15
(J.K. Saha)

[Signature]
(N.K. Lenka)

[Signature]
12/2/15
(K. Ramesh)
FOOT (C)

[Signature]
12/2/15

[Signature]
12/2/15
(K.M. Hathi)

[Signature]
12/2/15
(J.K. Prakash)

[Signature]

Recommendation of IPC may be approved please

FTL put up for min. pt- AAO/AO

[Signature]
12/2/15

letter from draft of the part of min. pt- AAO/AO approved

Director

[Signature]
17/2/15
AO

[Signature]

COMPARATIVE STATEMENT FOR ASSISTANCE IN FARM/HOME OFFICE (UNDER NO. 2-282014-1501 FOR BISS DUE ON 13.1.2015)

Sl. No.	Particulars of work	Kamthean			Sanjay Sec.			Parul Services		
		Rate	Contractor (Rate)	Contractor Comm	Rate	Contractor Comm	Rate	Contractor Comm	Rate	Contractor Comm
1	Assistance in experimental field and laboratory work.	271	0	292	2 % / Rate 4/-	269.23	2 % / Rate 5.18			
2a	Assistance in Farm work.	271	0	292	2 % / Rate 4/-	269.23	2 % / Rate 5.18			
2b	Assistance in Farm work.	228	0	262	2 % / Rate 4/-	233.19	2 % / Rate 4.66			
3	Weeding	228	0	6000	2 % / Rate 120/-	6495	Nil % / Rate Nil			
4	Harvesting of crops	228	0	450	2 % / Rate 90/-	4700	Nil % / Rate Nil			
5	Mechanical/manual threshing of crops	228	0	100	2 % / Rate 2/-	92	Nil % / Rate Nil			
6	Digging of pits for plantation of horticultural crops	228	0	50	2 % / Rate 1/-	32	Nil % / Rate Nil			
7	Irrigation of crops.	228	0	693	2 % / Rate 14/-	650	Nil % / Rate Nil			
8	Weeding of horticultural crops.	228	0	2500	2 % / Rate 50/-	2700	Nil % / Rate Nil			
9	Hiring of JCB machine and dozer.	528	0	1200	12 % / Rate 120/-	1000	Nil % / Rate Nil			
10	Machine operated weeding /Pest.	130	0	600	2 % / Rate 12/-	800	Nil % / Rate Nil			
11	Supply of water tankers.	700	0	350	10 % / Rate 35/-	300	Nil % / Rate Nil			
12	Supply of FYM		0	1200	5 % / Rate 60/-	1000	Nil % / Rate Nil			
13	Cook skilled	374	0	374	2 % / Rate 6/-	384	2 % / Rate 7.68			
14	Assistant Cook (Semi Skilled)	271	0	313	2 % / Rate 5/-	321.27	2 % / Rate 6.43			
15	Tractor driver having valid licence (skilled)	374	0	374	2 % / Rate 6/-	280.54	2 % / Rate 5.61			
16	Car Driver having valid licence for light/heavy vehicle (Skilled)	374	0	374	2 % / Rate 6/-	384	2 % / Rate 7.68			
17	Plumber Service (Skilled)	324	0	374	2 % / Rate 6/-	384	2 % / Rate 7.68			
		5113		15798						

CHARTER OF DUTIES FOR ASSISTANCE IN OFFICE WORK

Sl. No.	Description	Kamthean			Sanjay Sec.			Parul services		
		Rate	Contractor (Rate)	Contractor Comm	Rate	Contractor Comm	Rate	Contractor Comm	Rate	Contractor Comm
1	Assistant/Office/Account/Library/Computer job (highly skilled)	374	0%	432	2 % / Rate 6/-	443.19	2 % / Rate 8.86			
2	Multi Task Assistance (Semi Skilled)(Rs./Hr.)	324	0%	313	2 % / Rate 5/-	321.27	2 % / Rate 6.43			

Break up of Charges to be claimed and actual to be paid to persons engaged on job contract

Sl No.	Description	Highly skilled			Skilled			Semi Skilled			Unskilled		
		Kamthean	Sanjay Sec.	Parul services	Kamthean	Sanjay Sec.	Parul services	Kamthean	Sanjay Sec.	Parul services	Kamthean	Sanjay Sec.	Parul services
1	a. Monthly Rate	9735	7950	9735	8435	7110	8435	7057	6570	5694	5939	5910	512
2	b. ESI Contribution	462	378	463	400	338	401	335	312	271	282	261	24
3	c. EPF Contribution	1324	1092	1325	1148	970	1148	960	894	775	808	804	65
A	Total cost per head (1+2+3+4)	11521	9410	11523	9983	8418	9984	8352	7776	6740	7029	6995	606
B	Services charges	0	188	230.46	0	168	199.68	0	156	134.8	0	140	121.2
C	Service Tax	1424	1186	1453	1233	1051	1259	1032	920	850	868	832	71
D	Grand Total (A+B+C)	12045	10784	13205.460	11216	9547	11442.68	9384	8912	7724	7897	8017	694
E	Contribution by the	NIL	1093	171	NIL	977	148	NIL	903	100	0	812	5
	Deduction, if any	NIL	NIL	1169	NIL	NIL	1012	NIL	NIL	692	0	NIL	6
F	Actual amount to be	12045	6957	8396	11216	6133	7275	9384	5667	6911	7897	5098	44

Handwritten notes and signatures at the bottom of the page.

6/6

COMPARATIVE STATEMENT FOR ASSISTANCE IN FARM/HOME OFFICE (TENDER NO.2-20/2014-15) F&O/HSS DUE ON 13.1.2015

Sl. No.	Particulars of work	Kamthean		Sanjay Sec.		Parul services	
		Rate	Contractor (Rate)	Rate	Contractor (Rate)	Rate	Contractor (Rate)
1	Assistance in experimental field and laboratory work	271	0	292	2 % / Rate 4/-	259.23	2 % / Rate 5.18
2a	Assistance in Farm work	271	0	292	2 % / Rate 4/-	259.23	2 % / Rate 5.18
b	Assistance in Farm work	228	0	262	2 % / Rate 4/-	233.19	2 % / Rate 4.66
3	Weeding	228	0	6000	2 % / Rate 120/-	6495	Nil % / Rate Nil
4	Harvesting of crops	228	0	450	2 % / Rate 90/-	4700	Nil % / Rate Nil
5	Mechanical/manual threshing of crops	228	0	100	2 % / Rate 2/-	92	Nil % / Rate Nil
6	Digging of pits for plantation of horticultural crops	228	0	50	2 % / Rate 1/-	32	Nil % / Rate Nil
7	Irrigation of crops	228	0	693	2 % / Rate 14/-	650	Nil % / Rate Nil
8	Weeding of horticultural crops	228	0	2500	2 % / Rate 50/-	2700	Nil % / Rate Nil
9	Hiring of JCB machine and dozer	528	0	1200	12 % / Rate 120/-	1000	Nil % / Rate Nil
10	Machine operated weeding / Pest.	130	0	600	2 % / Rate 12/-	800	Nil % / Rate Nil
11	Supply of water tankers	700	0	350	10 % / Rate 35/-	300	Nil % / Rate Nil
12	Supply of FYM		0	1200	5 % / Rate 60/-	1000	Nil % / Rate Nil
13	Cook skilled	374	0	374	2 % / Rate 6/-	384	2 % / Rate 7.68
14	Assistant Cook (Semi Skilled)	271	0	313	2 % / Rate 5/-	321.27	2 % / Rate 6.43
15	Tractor Driver having valid licence (skilled)	374	0	374	2 % / Rate 6/-	280.54	2 % / Rate 5.61
16	Car Driver having valid licence for light/heavy vehicle (Skilled)	374	0	374	2 % / Rate 6/-	384	2 % / Rate 7.68
17	Plumber Service (Skilled)	324	0	374	2 % / Rate 6/-	384	2 % / Rate 7.68
		5113		15798			

CHARTER OF DUTIES FOR ASSISTANCE IN OFFICE WORK

Sl. No.	Particulars of work	Kamthean		Sanjay Sec.		Parul services	
		Rate	Contractor (Rate)	Rate	Contractor (Rate)	Rate	Contractor (Rate)
1	Assistance in Office/Account/Library/Computer job (highly skilled)	374	0%	432	2 % / Rate 6/-	443.19	2 % / Rate 6.55
2	Multi Task Assistance (Semi Skilled)(Rs./Hr.)	324	0%	313	2 % / Rate 5/-	321.27	2 % / Rate 6.43

Break up of Charges to be claimed and actual to be paid to persons engaged on job contract

Sl. No.	Description	Highly skilled			Skilled			Semi Skilled			Unskilled		
		Kamthean	Sanjay Sec.	Parul servid	Kamthean	Sanjay Sec.	Parul services	Kamthean	Sanjay Sec.	Parul services	Kamthean	Sanjay Sec.	Parul servid
1	a. Monthly Rate	9735	7950	9735	8435	7110	8435	7057	6570	5694	5939	5910	512
2	b. ESI Contribution	462	378	463	400	338	401	335	312	271	282	281	24
3	c. EPF Contribution	1324	1082	1325	1148	970	1148	960	894	775	808	804	69
A	Total cost per head (1+2+3+4)	11521	9410	11523	9983	8418	9984	8352	7776	6740	7029	6995	606
B	Services charges	0	188	230.46	0	168	199.68	0	156	134.8	0	149	121.2
C	Service Tax	1424	1186	1453	1233	1061	1259	1032	980	850	868	882	76
D	Grand Total (A+B+C)	12945	10784	13206.460	11216	9647	11442.68	9384	8912	7724	7897	8017	694
E	Contribution by the	NIL	1093	171	NIL	977	148	NIL	903	100	0	812	69
	Deduction, if any	NIL	NIL	1168	NIL	NIL	1012	NIL	NIL	NIL	0	NIL	61
F	Actual amount to be	12945	6857	8396	11216	6133	7275	9384	5667	4911	7897	5098	141

Handwritten notes and signatures at the bottom of the page, including a signature that appears to be "Ramesh" and some illegible scribbles.