



भा0कृ0अनु0प0)भारतीय मृदा विज्ञान संस्थान  
नबीबाग, बैरसिया रोड, भोपाल – 462038  
**ICAR-Indian Institute of Soil Science**  
Nabibagh, Berasia Road, Bhopal – 462038 (M.P.)



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F. No. 6-7/2022-23/C&B/IISS

Dated 01/11/2022

**CIRCULAR**

For calculation of advance payment of Income Tax payable on the income drawn during the current financial year 2022-23 and its deduction thereof, before the end of the financial year, all the Officers/Officials are requested to **submit the statement as per the New option/old option obtained vide office circular of even no. dated 11.04.2022** of all Income under the Head “salaries”, drawn/to be drawn by them from March, 2022 to February, 2023 with verified from Pay slip & salary statement. If found any discrepancy in statement & pay slip, matter may be brought to the knowledge of DDO for further needful. Income received from other sources during the current financial year may also be mentioned, if any.

For claiming rebate/relief under LIC premium/Mutual Funds/Bonds etc. saving, the latest premium receipts for claiming rebate for HBA, the provisional certificate issued by the concerned bank/financial company may be produced for verification. House rent allowance qualifying for exemption shall be allowed only if the officer submits the requisite rent receipts with owner's PAN no. for the year 2022-23.

In the event of non submission of statement duly filled in all respect as stated above, may result in non-drawl of pay and allowances and deduction of income tax may be made as per maintained records. The statement should be submitted to the DDO, IISS, Bhopal within the stipulated time i.e. upto 20/11/2022 on the proforma with enclosures Annexure I, II, III, IV which may be downloaded from Institute's website [www.iiss.nic.in](http://www.iiss.nic.in). A copy of PAN Card and Aadhar card may also be attached with the statement. The declaration once submitted will be taken final during the current financial year. The statement of pay and allowances will be issued in due course of time.

  
(A.S. Rajput)

Drawing & Disbursing Officer  
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Distribution:

1. All PC's, IISS, Bhopal for circulation among officers & staff members.
2. All HOD's, I/c's, IISS, Bhopal for circulation among officers & staff members.
3. All PIs/Co-PIs of External Funded Projects, IISS, Bhopal for circulation among their staff members (RAs/SRFs/JRFs/YPs & Field Astts.) .
4. I/c AKMU, IISS, Bhopal for uploading in IISS website.

**ICAR-INDIAN INSTITUTE OF SOIL SCIENCE : BHOPAL**  
 Final Income Tax Statement of Income U/s 192(2B) of the Income Tax Act 1961  
**Year ending 31.3.2023 Financial Year 2022-23 Assessment Year 2023-24**

Name of the Employee Dr./Mr./Sh./Smt. \_\_\_\_\_ Designation \_\_\_\_\_

PAN No. \_\_\_\_\_ (attach copy of PAN card), Date of Birth (for Scientist staff only) \_\_\_\_\_

AADHAR NO \_\_\_\_\_

**Details of Total emoluments paid& Tax deducted at Source for old option**

1.	<b>Annual Salary Income</b>	₹ Each	₹ Total
	(a) Gross Salary (Basic Pay+DA+HRA+TA+DA on TA )		
	(b) Leave encashment		
	(c) Tuition fee reimbursement(Maximum 02 children)		
	(d) Honorarium/ Intellectual fee/ Remuneration		
	(e) Bonus		
	(f)Other perquisite, if any		
	<b>Less-Standard deduction under Sec 16(ia)</b> ₹	50,000/-	
2	Less : HRA Rebate qualifying for exemption if any U/s 19(13A) enclose House rent receiptwith owner's PAN No. (admissible amt. - whichever is less out of 'a' , 'b' and 'c' mentioned below)		
	(a) HRA Received Rs.....		
	(b) Rent paid on excess of 10% of ( <b>salary</b> ) Rs.....		
	(c) 40% of salary Rs.....		
	(d) Professional Tax		
	<b>Total of S.No. 2</b>		

3	Income chargeable U/head Salary (1-2)		
4	Income from other source: Bank Interest, P.O. deposit, NSC, <b>FD interest</b> etc.		
5	Gross Total Income (3+4)		
6	Income from House Property:		
	(a) Interest accrued on HBA deductions u/s24(i)(iv) before 31.3.99 max ₹ 30000/- After 31.3.99 maximum ₹ 2,00,000 for self occupied house		
7	Deduction under chapter VI-A	Gross	Qualifying
	Amt.	Amt.	
	(a) Donation 80G(100 or 50%)	₹	₹
	(b) Med.Insur.80D( ₹ 25000)	₹	₹
	(C) H/Capped persons 80U ( ₹ 75000-1.25lakh.)	₹	₹
	(d) Repayment of Edu.loan no limit of Interest		
		₹	₹
	(e) Any other	₹	₹
8	Total deductions (6+7)		
9	Net Income (5-8)		
10	Contribution of saving : U/s 80CCC		
	Pension Plan LIC		
	GPF Contribution		
	Employee contribution to NPS (80-ccd (1))		
	LIC Premium		
	ICAR GSLIS		
	Tuition Fee limited to two children		
	10 or 15 Yrs. a/c under the PO Saving(CTD)/PPF		
	NSC Purchase		